



STUDENT VISA FOR STUDIES IN SPAIN (SSU) (LESS THAN 180 days)

Visa fee, in Bangladeshi taka equivalent to 90 €. This must be paid in the following bank: Standard Chartered Branch, North Gulshan, Plot # 189, Block.NW (A), Gulshan Avenue North, Gulshan 2, Dhaka

Required Documents:

1. Completed application form, duly filled in and signed by the applicant(s). All questions have to be answered; otherwise the application will not be accepted.
2. Two recent colour passport size photos with white background (gents with uncovered head). It has to be glued (not stapled) on the original and photocopy of the application form.
3. Original and photocopy of **ALL PAGES** of passport or official travel document (non- Bangladeshi applicants have to have a residence permit issued in the current valid passport). All passports should be valid at least for the whole intended stay in Spain (1 year recommended).
4. Original and photocopy of Identity card (the original has to be shown when submitting the application so that the official can check the photocopies).
5. Public or private health insurance, arranged with an insurance company authorized to operate in Spain that covers the entire period of stay and all types of healthcare without limitations.
6. Documents proving you have been accepted as a student in an Official Centre/University (**original** letter, both in Spanish and English, addressed to the Embassy of Spain confirming the receipt of the admission fees and enrolment as a full-time student), specifying the amount paid for the Registration Fees and the Total Fees for the complete course.
7. A letter of the University/School stating the number of weekly teaching hours, course start and end dates and the name of the course.
8. Complete program of your studies: subjects, credits, length (starting and finishing dates), name of the Certificate/Grade you will obtain at the end of your studies.
9. Accommodation details (letter from Official Centre/University or contract of private accommodation).
10. Accreditation of profession (a presentation letter by the employer specifying the dates of vacation and/or leave).
11. Certificates proving Educational level: only Original Degree and Educational Certificates will be accepted and they must be attested by MoFA and the Embassy of Spain (Degree means Degree Certificate with transcript).
If student is going for research investigation studies leading to Doctorate, Master studies or Bachelor studies he/she shall have all Educational Certificates (from Secondary Education Certificate up to Higher Education Certificate) attested.
12. Economic means in order to prove that you have the funds/incomes to defray the costs of your stay and return to your country:
 - 12.1. For beneficiaries of a scholarship: documentary evidence of the amount of the scholarship they have been awarded and details of the covered expenses.
Additional documents proving economic means may be requested.

12.2. For other cases: Original updated bank statement for the last 6 months (including the address and telephone number of the bank) duly signed by the official (statement is subject to verification) or any other document proving sufficient economic means to cover the complete course as well as the stay in Spain.

13. If the stay is for more than six months, then: medical CERTIFICATE stating you are **not suffering any of the diseases that may have serious public health impact according to the provisions set forth by International Health Regulations 2005**.

14. The whole file must be one side photocopied in A4 format in order to be properly scanned so a full set of photocopies must accompany the application.

IMPORTANT NOTE:

Once the visa form has been filled in and signed, and the complete set of documents (listed above) are ready for submission

Please, note that during the examination of a visa application, some additional documents may be requested in order to determine that all requirements to obtain the visa are met.

Applications with false or untrue documents will be refused.

A **Spanish translation** of all submitted documents is required in accordance to the provisions of Article 15 of the Act 39/2015, 01st October, that regulates Spanish Common Administrative Procedures of Public Administration. Translation from English into Spanish is to be done by an authorized Translator (*Traductor autorizado*).

Please, note that compliance of the above-mentioned conditions does not automatically guarantee the visa issuance.

In some cases, a personal interview with the applicant may also be requested.

TO APPLY FOR A VISA AT THE EMBASSY OF SPAIN, YOU MUST FIRST COLLECT A **NATIONAL VISA APPLICATION FORM** FROM THE BLS WEBSITE (ADDRESS GIVEN BELOW). THEN YOU MUST MAKE AN APPOINTMENT BY CALLING **+88 09606556656** (SPAIN VISA APPLICATION CENTRE) FROM 14:00 TO 15:30 PM FROM SUNDAY TO WEDNESDAY. THE SPAIN VISA APPLICATION CENTRE WILL GIVE YOU AN APPOINTMENT DATE AND TIME, AS EARLY AS AVAILABLE, TO SUBMIT YOUR VISA APPLICATION TO THE EMBASSY OF SPAIN ALONG WITH THE SUPPORTING DOCUMENTS. PLEASE KEEP IN MIND THAT IT USUALLY TAKES MINIMUM FIFTEEN WORKING DAYS TO PROCESS THE VISA APPLICATION.

BLS

Saimon Centre, House No 4A, Road No 22,
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BLS E-mail Address: info.dac@blshelpline.com
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