



## RESIDENCE AND SELF-EMPLOYMENT VISA TRP

### Required Documents:

1. National visa application form duly filled in and signed by the applicant(s). All questions have to be answered; otherwise the application will not be accepted.  
A recent colour passport size photo with white background (gents with uncovered head) has to be glued (not stapled) on the application form.
2. Visa fee, in Bangladeshi taka equivalent to 90 €. This must be paid in the following bank: Standard Chartered Branch, North Gulshan, Plot # 189, Block.NW (A), Gulshan Avenue North, Gulshan 2, Dhaka
3. Original and photocopy of passport or official travel document (non-Bangladeshi applicants must have a residence permit issued in the current valid passport). All passports should be valid at least for the whole intended stay in Spain (minimum validity of 4 months).
4. Medical Certificate from an official Bangladeshi hospital stating the applicant is “**not suffering any of the diseases that may have serious public health impact according to the provisions set forth by International Health Regulations 2005.**” It has to be attested by the MOFA and translated into Spanish.
5. For applicants 16 and above: Police Clearance Certificate issued by each country in which you have had your residence during the last 5 years, duly legalized. Only certificates that have been issued within the 6 months previous to the submission of the visa application are admissible.

In Bangladesh, the document is issued by the **Ministry of Home Affairs**.

6. List of the authorizations or licenses needed for the installation, opening or operation for the projected activity stating the situation of them.
7. Professional qualification for the activity which is going to be performed in Spain.
8. Project of the activity which is going to be performed in Spain and the necessary authorizations.
9. The whole file must be one side photocopied in A4 format in order to be properly scanned so a full set of photocopies must accompany the application.

### IMPORTANT NOTE:

Once the visa form has been filled in and signed, and the complete set of documents (listed above) are ready for submission

Please, note that during the examination of a visa application, some additional documents may be requested in order to determine that all requirements to obtain the visa are met.

Applications with false or untrue documents will be refused.

A **Spanish translation** of all submitted documents is required in accordance to the provisions of Article 15 of the Act 39/2015, 01<sup>st</sup> October, that regulates Spanish Common Administrative Procedures of Public Administration. Translation from English into Spanish is to be done by an authorized Translator (*Traductor autorizado*).

Please, note that compliance of the above-mentioned conditions does not automatically guarantee the visa issuance.

In some cases, a personal interview with the applicant may also be requested.

**You can only apply for this visa once the Spanish authorities had previously approved your permit application. Shall the Spanish authorities approve it the Embassy will inform you so that you will have 1-month time for applying for the visa.**

**Once you have all the requested documents, you have to send an e-mail to [emb.dhaka.vis@maec.es](mailto:emb.dhaka.vis@maec.es) with the Subject: “Appointment for RESIDENCE AND SELF-EMPLOYMENT VISA”, stating your full name and passport/ID number.**