

## **REQUIREMENTS FOR FAMILIES REGROUPING (RFK)**

TO APPLY FOR A RFK VISA AT THE EMBASSY OF SPAIN, YOU MUST FIRST COLLECT A NATIONAL VISA APPLICATION FORM FROM THE BLS WEBSITE (ADDRESS GIVEN BELOW). THEN YOU MUST MAKE AN APPOINTMENT BY CALLING **+88 09606556656** (**SPAIN VISA APPLICATION CENTRE** ) FROM 14:00 TO 15:30 PM FROM SUNDAY TO WEDNESDAY. THE SPAIN VISA APPLICATION CENTRE WILL GIVE YOU AN APPOINTMENT DATE AND TIME, AS EARLY AS AVAILABLE, TO SUBMIT YOUR RFK VISA APPLICATION TO THE EMBASSY OF SPAIN ALONG WITH THE SUPPORTING DOCUMENTS. PLEASE KEEP IN MIND THAT IT USUALLY TAKES FIFTEEN WORKING DAYS TO PROCESS RFK VISA APPLICATIONS.

### **FOR SPOUSE**

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1. APPLICATION FORM (NATIONAL): ONE ORIGINAL AND ONE PHOTOCOPY WITH PASSPORT SIZE PHOTOS (WHITE BACKGROUND).
2. APPLICANT'S PASSPORT WITH A VALIDITY OF AT LEAST SIX MONTHS AFTER THE INTENDED STAY.
3. SPOUSE'S PASSPORT (PRESENT AND OLD), PHOTOCOPY OF ALL PAGES DULY NOTARISED BY A SPANISH NOTARY PUBLIC.
4. RESIDENT CARD OF THE SPONSOR, DULY NOTARIZED BY A SPANISH PUBLIC NOTARY.
5. ORIGINAL OF THE FAVOURABLE RESOLUTION ON THE RESIDENCE AUTHORIZATION WITH THE ACKNOWLEDGE OF RECEIPT BY THE REGROUPING PERSON (DATE AND SIGNATURE).
6. MARRIAGE CERTIFICATE AND "NIKAH NAMA" ISSUED BY THE REGISTRAR OF MARRIAGES, IN ENGLISH AND BENGALI. THIS CERTIFICATE MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS (MOFA) AND AFTERWARDS TRANSLATED IN SPANISH LANGUAGE. THIS CERTIFICATE MUST BE LESS THAN THREE MONTHS OLD AT THE TIME OF SUBMISSION OF THE APPLICATION (ORIGINAL).
7. POLICE CLEARANCE CERTIFICATE FROM THE HOME MINISTRY OF BANGLADESH. THIS CERTIFICATE MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS (MOFA) AND AFTERWARDS TRANSLATED IN SPANISH LANGUAGE
8. ORIGINAL BIRTH CERTIFICATE ISSUED BY THE REGISTRAR'S OFFICE IN ENGLISH. THIS CERTIFICATE MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS (MOFA) AND AFTERWARDS TRANSLATED IN SPANISH LANGUAGE.
9. MEDICAL CERTIFICATE WHERE IT MUST BE MENTIONED THAT THE APPLICANT IS FREE FROM ANY COMMUNICABLE DISEASES. THIS CERTIFICATE MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS (MOFA) AND AFTERWARDS TRANSLATED IN SPANISH LANGUAGE.
10. TO SHOW THE EXISTENCE OF AN EFFECTIVE ECONOMIC DEPENDENCY SUCH AS MONEY TRANSFER RECEIPTS.
11. VISA FEE. THIS MUST BE PAID IN THE FOLLOWING BANK:

STANDARD CHARTERED BRANCH  
NORTH GULSHAN, PLOT # 189, BLOCK.NW (A)  
  
GULSHAN AVENUE NORTH, GULSHAN 2 DHAKA



## **FOR CHILDREN**

1. APPLICATION FORM (NATIONAL): ONE ORIGINAL AND ONE PHOTOCOPY WITH PASSPORT SIZE PHOTOS (WHITE BACKGROUND).
2. APPLICANT'S PASSPORT WITH A VALIDITY OF AT LEAST SIX MONTHS AFTER THE INTENDED STAY (ORIGINAL AND PHOTOCOPIES).
3. REAGRUPANT'S PASSPORT (PRESENT AND OLD), PHOTOCOPY OF ALL PAGES DULY NOTARISED BY A SPANISH NOTARY PUBLIC.
4. RESIDENT CARD OF THE SPONSOR, DULY NOTARIZED BY A SPANISH PUBLIC NOTARY.
5. ORIGINAL OF THE FAVOURABLE RESOLUTION ON THE RESIDENCE AUTHORIZATION WITH THE ACKNOWLEDGE OF RECEIPT BY THE REGROUPING PERSON (DATE AND SIGNATURE).
6. ORIGINAL BIRTH CERTIFICATE ISSUED BY THE REGISTRAR'S OFFICE IN ENGLISH. THIS CERTIFICATE MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS (MOFA) AND AFTERWARDS TRANSLATED IN SPANISH LANGUAGE.
7. MEDICAL CERTIFICATE WHERE IT MUST BE MENTIONED THAT THE APPLICANT IS FREE FROM ANY COMMUNICABLE DISEASES. THIS CERTIFICATE MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS (MOFA) AND AFTERWARDS TRANSLATED IN SPANISH LANGUAGE.
8. POLICE CLEARANCE CERTIFICATE FROM THE HOME MINISTRY OF BANGLADESH. THIS CERTIFICATE MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS (MOFA) AND AFTERWARDS TRANSLATED IN SPANISH LANGUAGE. IF THE APPLICANT IS BELOW 16 YEARS OLD, THE CRIMINAL RECORD IS NOT NEEDED.
9. TO SHOW THE EXISTENCE OF AN EFFECTIVE ECONOMIC DEPENDENCY SUCH AS MONEY TRANSFER RECEIPTS.
10. IF THE APPLICANT IS A MINOR, POWER OF ATTORNEY OF THE PARENTS BEFORE SPANISH NOTARY PUBLIC IN FAVOUR OF A REPRESENTATIVE OLDER THAN 18 TO SUBMIT THE VISA APPLICATION, COLLECT THE PASSPORT AND REPRESENT THEM IN ANY ACTION CONCERNING THE VISA PROCEDURE BEFORE THE EMBASSY OF SPAIN IN DHAKA.
11. VISA FEE. THIS MUST BE PAID IN THE FOLLOWING BANK (ONLY FOR CHILDREN WHO ARE OVER 6 YEARS OLD):

STANDARD CHARTERED BRANCH  
NORTH GULSHAN, PLOT # 189, BLOCK.NW (A)

GULSHAN AVENUE NORTH, GULSHAN 2 DHAKA

## **FOR PARENTS**

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1. APPLICATION FORM (NATIONAL): ONE ORIGINAL AND ONE PHOTOCOPY WITH PASSPORT SIZE PHOTOS (WHITE BACKGROUND).
2. APPLICANT'S PASSPORT WITH A VALIDITY OF AT LEAST SIX MONTHS AFTER THE INTENDED STAY (ORIGINAL AND PHOTOCOPIES).
3. REAGRUPANT'S (Son's) PASSPORT (PRESENT AND OLD), PHOTOCOPY OF ALL PAGES DULY NOTARISED BY A SPANISH NOTARY PUBLIC.
4. RESIDENT CARD OF THE SPONSOR (SON'S), DULY NOTARIZED BY A SPANISH PUBLIC NOTARY.
5. ORIGINAL OF THE FAVOURABLE RESOLUTION ON THE RESIDENCE AUTHORIZATION WITH THE ACKNOWLEDGE OF RECEIPT BY THE REGROUPING PERSON (DATE AND SIGNATURE).
6. ORIGINAL BIRTH CERTIFICATE OF THE SPONSOR ISSUED BY THE REGISTRAR'S OFFICE IN ENGLISH. MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS AND THE EMBASSY OF SPAIN, DHAKA.
7. ORIGINAL BIRTH CERTIFICATE ISSUED BY THE REGISTRAR'S OFFICE IN ENGLISH. THIS CERTIFICATE MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS (MOFA) AND AFTERWARDS TRANSLATED IN SPANISH LANGUAGE.
8. MEDICAL CERTIFICATE WHERE IT MUST BE MENTIONED THAT THE APPLICANT IS FREE FROM ANY COMMUNICABLE DISEASES. MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS AND THE EMBASSY OF SPAIN, DHAKA.
9. POLICE CLEARANCE CERTIFICATE FROM THE HOME MINISTRY OF BANGLADESH. MUST BE LEGALIZED BY MINISTRY OF FOREIGN AFFAIRS AND THE EMBASSY OF SPAIN, DHAKA. IF THE APPLICANT IS BELOW 16 YEARS OLD, THE CRIMINAL RECORD IS NOT NEEDED.
10. TO SHOW THE EXISTENCE OF AN EFFECTIVE ECONOMIC DEPENDENCY SUCH AS MONEY TRANSFER RECEIPTS.
11. VISA TAX FEE. THIS MUST BE PAID IN THE FOLLOWING BANK (BEFORE ATLEAST ONE DAY EARLIER OF THE APPOINTED DAY):  
STANDARD CHARTERED BRANCH  
NORTH GULSHAN, PLOT # 189, BLOCK.NW (A)  
  
GULSHAN AVENUE NORTH, GULSHAN 2 DHAKA

**You have to call BLS at +880 9606556656 to get an appointment.**